commonapp ready

TIPS & BEST PRACTICES

GETTING STARTED

- Create your account using an email address you check often
- Use your legal name when filling out your registration information
- Make note of your Common App ID (CAID)
- Use the most up-to-date version of your web browser
- Bookmark apply.commonapp.org
- Download the Common App onTrack mobile app to stay organized

FILLING OUT THE COMMON APP

- Gather the materials you'll need (such as your transcript and list of activities)
- Make sure you enter your high school information correctly
- See your counselor if you need help answering questions
- Answer all required questions (marked with a red asterisk)
- Preview each section of the application as you go along

ANSWERING COLLEGE-SPECIFIC QUESTIONS

- Understand each college's requirements (such as testing policy and writing requirements)
- Select a start term and admission plan in order to set deadlines
- Keep track of deadlines

THE RECOMMENDATION PROCESS

- Complete the FERPA Release Authorization
- Double check each college's recommendation requirements
- Ask your counselor how your school submits recommendation forms
- Talk with your recommenders before inviting and assigning them
- Make sure you enter the correct names and email addresses for your recommenders
- Communicate with your recommenders regularly

ALONG THE WAY

- Save your work
- Don't be afraid to ask for help
- Proofread and review your information for accuracy
- Look for green check marks to indicate all required question in a section are answered
- Carefully review your application PDF prior to submitting

WHERE TO GO FOR MORE

- Visit the Solutions Center (appsupport.commonapp.org) for questions regarding your application or email us at: appsupport@commonapp.net
- Check with your counselor for process-related questions
- Contact the colleges to which you are applying for college-specific questions